## CHATGPT ENDORSES KEN SULLIVAN!

At the prompt I typed "analyze the following resume:" and pressed CTRL V, Return.



## ROUND 1

 ChatGPT Overall, the resume presents a strong background in technical writing, content management, video production, and project management.

Here's a breakdown of its strengths and areas for improvement: Strengths:

- 1. **Comprehensive Experience**: The candidate's experience spans a wide range of roles and responsibilities, from documentation leadership to multimedia production and publication system design.
- 2. Quantifiable Achievements: The resume includes specific achievements, such as leading teams to transform customer experiences and creating valuable content assets.
- 3. **Technical Skills**: The candidate showcases proficiency in various technical tools and software relevant to the field, such as Adobe Creative Cloud, MadCap Flare, and SharePoint.
- 4. **Education and Training**: The candidate holds relevant degrees and certifications, including a Master of Technical and Professional Writing and an ITIL 4 Certification.

Areas for Improvement:

- 1. **Formatting:** While the resume provides detailed information about the candidate's experiences and skills, the formatting could be improved for readability. Consider using bullet points and section headers to organize information more clearly.
- 2. Quantify Achievements Further: While the resume mentions achievements, quantifying them with specific metrics or outcomes would strengthen their impact. For example, mentioning the percentage of improvement in customer satisfaction or the number of successful projects managed would provide clearer context.
- 3. Language Consistency: Ensure consistency in language and tense throughout the resume. For example, some sections use past tense verbs while others use present tense.
- 4. Focus on Recent Experience: Given the extensive career history, it's essential to prioritize recent and relevant experiences. Highlighting the most recent roles and accomplishments can provide the hiring manager with a clearer picture of the candidate's current skills and expertise.

Overall, the resume demonstrates a wealth of experience and expertise in technical communication and content management. With some refinements to formatting and clarity, it has the potential to make a strong impression on potential employers. I then added exactly one bullet point to the resume and ran the prompt again. Chatbot replied as follows.

## ROUND 2

**ChatGPT** This resume showcases a wealth of experience in technical writing, content management, video production, and project management. Here's an analysis of its strengths:

- 1. **Clear Professional Summary**: The professional summary succinctly highlights the candidate's key skills and areas of expertise, offering a snapshot of their capabilities.
- 2. **Detailed Experience**: The experience section provides comprehensive details about the candidate's roles, responsibilities, and achievements at various organizations. Specific accomplishments, such as cost savings, reduction in support volume, and successful project management, are highlighted with quantifiable metrics.
- 3. **Diverse Skill Set**: The candidate demonstrates proficiency in a wide range of technical tools and software relevant to their field, including Adobe Creative Cloud, MadCap Flare, and SharePoint, among others.
- 4. Education and Training: The candidate's educational background, including a Master of Technical and Professional Writing and ITIL 4 Certification, underscores their qualifications and commitment to professional development.
- 5. **Technical Skills**: The technical skills section provides a comprehensive list of software, tools, and platforms the candidate is proficient in, giving potential employers a clear understanding of their capabilities.
- 6. **Consistent Formatting**: The resume maintains a consistent format and structure throughout, making it easy to read and navigate.

Overall, this resume effectively showcases the candidate's expertise and achievements in technical writing, content management, and multimedia production. It provides a compelling overview of their qualifications and positions them as a strong candidate for roles in technical documentation, content management, and project management within various industries.

All I did was add one bullet to "quantify an achievement further," and all four "areas of improvement" went away.

In conclusion...

I am proud to accept ChatGPT's endorsement for the open position at your organization.